Redwood Empire Foster Parent ASSOCIATION

POLICY FOR RESPITE PAYMENTS

1. Respite funds are intended to give County Approved Resource caregivers funds for personal rest and relief. Respite payment will be considered under this guideline only.
2. You must be a member of REFPA and a County Approved Resource Home to be eligible to receive respite for placements. You may receive respite funds for a placement until Adoption Placement paperwork is signed.
3. Each eligible home may receive $100.00 per month upon completion and submission of the approved respite form.
4. Additional monies are available for childcare in order for the caregiver to attend workgroups and meetings related to foster care up to $15.00 per hour.
5. Additional respite funds are available to members in order to attend conferences relating to foster care up to $100.00 per day with preapproval from respite chair.
6. Request for funds shall be made on the authorized Respite Reimbursement Form. The completed form may be submitted on REFPA.org, e-mail, or by postal mail to the Respite Chair no later than the 10th of the month.
7. Respite will be paid quarterly to those claimants as follows:

Claim for:	Submit
by: 1st quarter (Jan,Feb,Mar)	April 10
2nd quarter (Apr,May,Jun)	July 10
3rd quarter (Jul,Aug,Sep)	October
10 4th quarter (Oct,Nov,Dec)	January 10

8. The child for whom you are requesting respite monies must have been in your home a minimum of 7 days prior to the date of request for respite.

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